Context Document for the South Practice Assessment Document (PAD) for Nursing

Background

In April 2018 Health Education England South region (HEE South) provided funding for a project for those Approved Education Institutions (AEIs) in the South of England geography to adopt the Pan London Practice Assessment Document (PLPAD). In June 2018 the project team commenced with its structure identifying a strong alliance with the AEI’s across the South (page 3). Key to the formation of the South Practice Assessment Document (PAD) for Nursing (South PAD) project is working closely with the PAN London Group and the development of the PAN London Practice Assessment Documentation to incorporate the NMC (2018) (see context document for PLPAD) Standards for Supervision and Assessment. The South PAD project terms of reference identify the responsibility of implementing and evaluating a regional practice assessment document aligned with stakeholder and service user engagement.

Map of South region

Membership of the South PAD Project Team:

- Karen Sheehy, Senior Lecturer, Mentorship and Professional Education and Practice Learning Fellow, HEE South, South PAD Project Lead, Oxford Brookes University
- Sarah Khan, Deputy Head of Practice Education and Senior Lecturer, South PAD Co-Project Lead, Oxford Brookes University
- Dr Ian Scott, Associate Dean, Student Experience, Senior Responsible Officer, Oxford Brookes University
- Netta Lloyd-Jones, Head of Practice Education, Deputy Senior Responsible Officer, Oxford Brookes University
- Jacqueline Fairbairn-Platt, Regional Quality and Commissioning Manager, Health Education England South, Senior Responsible Officer
• Zoe Scullard, Regional Head of Quality and Commissioning, Health Education England South, Senior Responsible Officer
• Dominic McCutcheon, Associate Head of Placement Experience NAM, University of the West of England
• Dr Michelle Cowen, Principal Teaching Fellow, Director of Learning in Practice / Lead for Inclusivity, University of Southampton
• Theresa Corkill, Senior Lecturer, University of Brighton & Erika Thorne, Senior Lecturer, University of Brighton
• Kathy Jefferies, Project Administrator, Oxford Brookes University

**AEIs in the South PAD region and form the AEI Stakeholder Steering Group**
The AEIs in the South region stakeholder form the South PAD AEI Stakeholder Steering Group. The South Practice Assessment Document (PAD) for Nursing project represents 14 Approved Education Institutions and their practice partners across the South of England:

**The 14 AEIs in the South PAD project**
• Bournemouth University
• BPP University
• Oxford Brookes University
• Solent University
• The Open University
• University of Brighton
• University of Exeter
• University of Gloucestershire
• University of Southampton
• University of Surrey
• University of the West of England
• University of Winchester
• University of Plymouth
• University of Portsmouth

**South PAD structure and communication strategy**
The South PAD geography is large and widespread; therefore, the region has been subdivided based on HEE South local office geographies. There are Lead AEIs, who are members of the South PAD project team, in each geography, who coordinate the stakeholder events, these activities include communicating with the other AEIs in their region.

- Sarah Khan, Deputy Head of Practice Education and Senior Lecturer, South PAD Co-Project Lead, Oxford Brookes University
- Dominic McCutcheon, Associate Head of Placement Experience NAM, University of the West of England
- Dr Michelle Cowen, Principal Teaching Fellow, Director of Learning in Practice / Lead for Inclusivity, University of Southampton
- Theresa Corkill, Senior Lecturer, University of Brighton & Erika Thorne, Senior Lecturer, University of Brighton

**South PAD Project Management Structure**
The South PAD Project Team Activity
The South PAD project team meet monthly with an agenda to make decisions to approve key developments. They host the AEI Stakeholder Steering Group meetings which follow from the South West Area Practice Partnership (SWAPP) and South Central Area Practice Partnership (SCAPP) meetings. Representatives from the South PAD project team have presented at several regional stakeholder events to promote the regional project and gather feedback on the PLPAD and discuss how it will be implemented. The South PAD has a clear communication strategy illustrating the importance of the AEIs representative to disseminate a collective message to practice partners and key stakeholders about the developments across the region. The communication methods include an e-bulletin promoting the South PAD (Appendix 1). The South PAD project team liaise and attend meetings at the PAN London Group events and liaise directly with the PLPAD project lead and also with the PAN Midlands, Yorkshire and East Group lead.
Terms of Reference
The South Practice Assessment Document (PAD) for Nursing project team have established terms of reference with clear purposes and responsibilities, outlined in the diagram below.

Responsibilities:
1. define items identified in the project plan
2. promote the wide adoption of the HEE South PAD (using the Pan London PAD as the best practice model)
3. adopt, refine and implement the PAN London PAD in HEE South HEIs.
4. adopt and implement the practice assessment document in line with the NMC Standards 2018.
5. To report on local (SW, KSS, TV and Wessex) stakeholder feedback according to Project Proposal Document.
6. To work collaboratively towards implementing an HEE South PAD for student nurses
7. (for selected AEI members) to ensure bi directional communication with key stakeholders i.e. academic colleagues, practice partners, students’ and service users
8. develop and implement an agreed strategy for local South geography
9. support local AEI curriculum approval documentation in relation to the PAD
10. establish a version control protocol
11. implement the PAD Project Team agreed administration and communication plan
12. to monitor project milestones
13. consider refinement requirements of the PAD and its supportive documentation arising from validation/approval and adoption by AEIs.

South PAD working with Practice Learning Partners
The South PAD members represent AEIs who are required to work collaboratively with practice learning partners to manage the quality of their educational programmes. Each Lead AEI is holding stakeholder engagement activities that include practice partners. engagement is bi-directional, with the AEI providing feedback to practice partners about the South PAD developments and then feeding back to the South PAD project team the stakeholder views.

Stakeholder engagement events and resources
- The development of a South PAD website for resources is underway.
- The South PAD Lead AEIs have had 8 successful stakeholder roadshows with over 300 attendees. This consisted of representation from practice partners, students, and service users. There are plans in place to host more stakeholder events in January and February 2019 at Oxford Brookes University.
The South PAD has developed and published an e-bulletin (Appendix 2), which has been well-received. Further e-bulletins will be produced to reflect the themes generated from the questions at the stakeholder events to form a FAQ section.

Key principles of version control of the South PAD

The key activities which the South AEIs will undertake to meet quality assurance and enhancement requirements in relation to the South PAD to ensure on-going consistency across the South and to facilitate collaborative agreement. This process will include:

- South PAD Memorandum of Understanding has been developed. As AEIs progress to programme approval they will each sign the MOU to confirm sign-up to the process. This process will secure signatures from the 14 Approved Education Institutions (AEIs) across the South of England which comprise the South PAD AEIs. This group have agreed to lead on collaborative practices in adopting the PLPAD and implementing the South PAD
- Implementing the final version of the NMC approved South Practice Assessment Document (PAD) for Nursing.
- Nominating a Lead representative and agreeing to follow the version control protocol.
- Liaising with the South PAD project team 'host' and attend the annual South PAD monitoring meetings.
- Participate in research and evaluation of the South PAD to include:
  a) Feeding back the evaluation of the South Practice Assessment Document (PAD) for Nursing.
  b) Feeding back any themes generated from your moderation processes of the practice assessment documents (South PAD).
  c) Capturing Practice Assessor feedback to inform the evaluation of the practice assessment document (South PAD).

References


Karen Sheehy
South PAD Project Lead
14.12.18
Appendix 1

South PAD Nursing Practice Assessment Document

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In this issue........
Introducing the South PAD (Practice Assessment Document) Project and the NMC Standards (2018)

Stakeholder Engagement Events have started... Have your say

Stakeholder Events:
Please contact your Area Lead for this project to find out about upcoming events

South PAD context KS 14.12.18
South PAD Nursing Practice Assessment Document

The South PAD Project group is working with the PAN London Practice Assessment group to roll out the already successful PAD to the South of England. The Project Team meetings started in June 2018 and the project is now entering our stakeholder engagement phase.

Benefits of the Practice Assessment Document

- Universal support for a unified document
- Document structure facilitates rigorous assessment of students
- Explicit assessment of professional values welcomed
- Inclusion of service user feedback well supported
- Familiarisation of multiple PADs is no longer required
- Mentor time focuses on individual student support and assessment
- More consistent standard of “competence” now proficiency
- Improves the quality of assessment and reliability of assessment improved

You said....We did

- Placement providers have been requesting a common assessment document since 2000, and we are now in a position to take this forward!
- Wide stakeholder consultation has been achieved through the PLPAD development
- Taken input from stakeholder events held in the South and contributed to the PLPAD document

Contact your area leads for more information:

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