SMN South: group report

<table>
<thead>
<tr>
<th>Name of Group:</th>
<th>SWIMS Board, Core Team, and sub-groups; NALROM; SINC</th>
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<tbody>
<tr>
<td>Period covered</td>
<td>Oct 2019 - Jan 2020</td>
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**Headlines and Highlights**

- LMS implementation – data migration, training and support as we count down to switching off OLIB and going live with Infor.

**Description of activity**

**Replacement LMS**

Under the direction of the SWIMS Board, JT is co-ordinating the work of the Core Team to:

- Configure the system
- Deliver cataloguing and circulation training with assistance from group members
- Plan journals check-in training and support
- Give support for access and connections
- Streamline circulation policies
- Develop advice on data to obtain from OLIB before it is switched off including for the national stats returns
- Develop webpages of support information at [http://www.swimsnetwork.nhs.uk/newsystem/](http://www.swimsnetwork.nhs.uk/newsystem/)

**OpenAthens and Link Resolver**

- OpenAthens statistics reports are now standardised for all regions and allow comparison between organisations. They are available at [https://www.libraryservices.nhs.uk/forlibrarystaff/information/athens.html](https://www.libraryservices.nhs.uk/forlibrarystaff/information/athens.html). Data for the period October-December 2019 will be uploaded during January.
- We will shortly be reviewing our annual SLA for OpenAthens and link resolver administration for the south.

SINC (which oversees the INC scheme) hasn’t met since April but the INC scheme continues to operate well. JT will be looking for libraries to volunteer to provide library stock/reuse data for the CLA in the near future.

**Issues/points for discussion**

Please continue to make sure that housekeeping tasks are completed for your service.

When the training dates are announced, please make every effort to ensure that a member of your team attends circulation training, and also cataloguing training, if needed at your service.

After the training has taken place, members of the Core Team would be willing to carry out library visits or Skypes/WebExes to talk through preparation and planning for the new LMS, capacity permitting. If interested, please contact [new-swims@googlegroups.com](mailto:new-swims@googlegroups.com)
For information about system data security – including the details to share with your trust information governance leads if requested - please see the email sent to LIB-SOUTH-MANAGERS on 21 Oct.

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<tr>
<th>Key meetings/conversations held</th>
<th>Forthcoming events and meetings planned</th>
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<tr>
<td>• Monthly SWIMS Board meetings and fortnightly Core Team catch-ups</td>
<td>• Monthly SWIMS Board meetings and core team meetings; regular meetings of the module groups</td>
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<td>• In-depth training for Core Team members</td>
<td>• NALROM WebExes 22nd Jan</td>
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**Completed by:**
Jenny Toller

**Date:**
10 Jan 2020